1. PURPOSE
	1. The purpose of this process is to ensure that the relying institution is made aware of updates approved by the external IRB.
	2. This process begins when the local site submits newly approved materials from the external IRB.
	3. This process ends when an external IRB submission has been updated.
2. REVISIONS FROM PREVIOUS VERSION
	1. None.
3. POLICY
	1. An investigator relying on an external IRB must update the study with changes approved by the external IRB, including providing notification of Continuing Review approval.
4. RESPONSIBILITIES
	1. The Reliance Coordinator generally carries out these procedures.
5. PROCEDURE
	1. If the updates are satisfactory, accept them.
	2. If the updates are not satisfactory, request clarification.
		1. When the investigator responds to the clarification request, confirm that the request clarifications were made.
		2. If the clarifications are satisfactory, accept them.
	3. Send “LETTER: Acknowledge External IRB Update (HRP-859).”
6. MATERIALS
	1. LETTER: Acknowledge External IRB Update (HRP-859)
7. REFERENCES
	1. None.